

**SHAHEED BHAGAT SINGH COLLEGE
(UNIVERSITY OF DELHI)**

Date: 29.09.2018

**MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON
SATURDAY, 29th SEPTEMBER, 2018 AT 3:30 P.M. IN THE COLLEGE PREMISES.**

A meeting of the Governing Body of the College was held on Saturday, 29th September, 2018 at 3:30 p.m. in the College.

The following members were present:

1. Shri Abhishek Gupta, Chairman - (in Chair)
2. Shri Narendra Kumar, Treasurer
3. CA Rajeev Kasewa, Member
4. Ms. Usha Jagnik, Member
5. Ms. Mitalee Rishi, Member
6. Prof. Naveen Kumar, University Representative
7. Dr. Kavita Arora, Teacher Representative, Day College
8. Dr. Anupam Goswami, Teacher Representative, Evening College
9. Shri Mani Sagar, Teacher Representative, Evening College
10. Shri Vijay Pal, Special Invitee (Other than teachers), Day College
11. Shri J.C. Joshi, Special Invitee (Other than teachers), Evening College
12. Dr. Ajay Kumar Mehra, Acting Principal Evening College
13. Dr. P. K. Khurana, Principal, Day College/Member Secretary

The items on the agenda were taken up ad seriatim and the following decisions were taken:

1. To confirm the Minutes of the meetings of the Governing Body held on 22nd September, 2017, 27th April, 2018 and 6th June, 2018 and the matters arising out of the Minutes.

The Governing Body ratified and confirmed the minutes of the meetings of the Governing Body held on 22nd September, 2017, 27th April, 2018 and 6th June, 2018. There was no matter arising out of the Minutes.

2. To ratify and confirm the decisions of the Building Committee made at its meeting held on 29th May, 2018 and 16th July, 2018.

The Governing Body ratified and confirmed the decisions of the Building Committee made at its meeting held on 29th May, 2018 and 16th July, 2018. The decisions of the Building Committee (29th May, 2018) as ratified and confirmed by the Governing Body are as follows:

- i) The tender for renovation of Department of Geography was awarded to M/s. Squirrel Design House at a cost of Rs.23,68,137/- following the due procedure for e-procurement as per GFR Rules, 2017.
- ii) The expenditure under this head shall be met out of College Development Fund. In case University of Delhi extends the date of 31st March, 2018 to utilize the grant under OBC expansion, the same grant will be utilized for the same.
- iii) The final bill of M/s. Shilpkar India Pvt. Ltd. as regards construction of 14 classrooms in F Block for Rs.84,90,901.87 was approved and after making necessary deduction, an amount of Rs.79,15,246.87 was paid to him. This was

done on the recommendation of the Architect to examine the bill with reference to measurement of work and also that M/s. Shilpkar India Pvt. Ltd. has successfully completed the project as per the guidelines and specification laid down in the tender document. It is further mentioned that the Architect certified the performance of the Contractor as satisfactory.

- iv) The outstanding payment of M/s. Shilpkar India Pvt. Ltd. amounting to Rs.7,15,301/- was approved and the net payment of Rs.6,92,261/- was made to him after due deductions.
- v) The final bill of the Architect for his consultancy services amounting to Rs.28,869.04 was also paid.
- vi) It was noted that M/s. Design Dei Gratia Pvt. Ltd. has quit as an Architect and the Building Committee decided to revoke the assignment for architectural consultancy services given to M/s. Design Dei Gratia Pvt. Ltd.
- vii) It was decided to approve the draft tender for the appointment of new Architect and the same shall be published on e-procurement portal of the Central Government.

The decisions of the Building Committee (16th July, 2018) duly ratified and confirmed by the Governing Body are as follows:

- i) The Building Committee was informed that new Architect M/s. S. Kumar & Associate has been appointed for undertaking various construction/renovation/repair projects of the College at a fee of 1.17% of the cost of the project following the due process as per GFR 2017.
- ii) The Building Committee approved the construction of Staff Flats as per norms laid down by the Government of India for Type IV Category flats (1600 sq. ft.) and the flats be constructed using moderate specifications as used in the similar flats by CPWD/PWD/Delhi University for its Group 'A' Officers and College teachers. It was further agreed that Staff Quarter Fund amounting to Rs.7,30,48,678/- be utilized for the construction of staff flats and in case of shortfall, the other funds of the College be utilized such as Development Fund and Amenities Fund.
- iii) One floor, i.e. upper ground floor including common area be utilized for the stay of the experts etc., who are invited by the College under the Faculty Training Exchange Programme from various universities as part of organization of National and International Seminars/workshops. This floor should be treated as Guest House. In all 24 flats in 08 floors would be constructed with a provision of lift.
- iv) The gate No.-02 of the College be made operational and the road from Gate No.-02 to non-teaching staff flats be converted into cemented road and the cost of the same be charged from the Development Fund of the College as it is a part of the external development of the College.
- v) A Staff Flats Construction Supervisory Committee with teachers from different departments should be constituted so that there is a regular effective supervision as regards construction of flats and other related issues.
- vi) It was agreed that the allotment of flats will be done as per rules applicable to the teaching staff and Group 'A' staff of the University of Delhi.

- vii) The Committee also suggested the construction of Auditorium-cum-cafeteria and the four-storey Academic Staff Building in place of existing physical education building be constructed. The Committee further suggested that improvement in lawn tennis court, basketball tennis court be done.

While confirming the decisions of the Building Committee, the Governing Body decided that 24 flats shall be constructed for residential purpose and one floor, i.e., upper ground floor shall be constructed for the guest house purposes. It further decided that the proportionate expenditure on construction of upper ground floor in the staff flats building including foundation work as well as expenditure on cementing of road from Gate No.-02 to the non-teaching staff flats shall be met out of the Development Fund of the College.

The Principal reported that the drawings for the construction of Staff Flats have already been submitted to South Delhi Municipal Corporation for sanction. These drawings have cleared the online self-assessment test on the portal of South Delhi Municipal Corporation. Further course of action is in progress in this regard.

As regards construction of four-story academic staff building in place of existing physical education building, it was agreed that the building plan to be submitted to south Delhi Municipal Corporation should include maximum permissible number of floors for this building and the foundation should accordingly be made.

The Governing Body decided that the College should proceed with inviting tenders for the various construction proposals approved by the Building Committee and the matter regarding award of contract be reported to the Governing Body for its approval after the recommendation of the Building Committee has been made in this regard.

3. To ratify and confirm the approval of the Chairman, Governing Body dated 26-03-2018 approving the appointments of following Non-Teaching employees in the College on permanent basis as per detail mentioned below in accordance with the rules applicable/notified by the University of Delhi for appointment of non-teaching staff in the College:

S.No.	Name of the Employee	Designation	Category	Date of Appointment
1.	Mr. Rudra Bhan Singh	Assistant	UR	28.03.2018
2.	Mr. Kunal Kumar	Junior Assistant	UR	28.03.2018
3.	Mr. Ravinder Kumar	Junior Assistant	SC	31.03.2018
4.	Ms. Anuradha Yadav	Junior Assistant	OBC	31.03.2018
5.	Mr. Vivek Rangan	Junior Assistant	UR	01.05.2018
6.	Ms. Sughandha Saxena	Lib. SPA	UR	31.03.2018
7.	Mr. Manoj Kumar	Lib. SPA	UR	23.04.2018
8.	Mr. Mukesh Kumar	Lib. Assistant	UR	28.03.2018
9.	Mr. Amit Kumar Joshia	Lib. Attendant	SC	31.03.2018
10.	Ms. Anu Garg	Lib. Attendant	UR	31.03.2018
11.	Mr. Amin Chauhan	Lib. Attendant	ST	31.03.2018
12.	Mr. Ajay Yadav	Lib. Attendant	OBC	31.03.2018
13.	Mr. Idrees Ahmed	Lib. Attendant	OBC	12.06.2018
14.	Mr. Jitender	Sr. Tech. Assistant	UR	31.03.2018
15.	Md. Wasif Ansari	Computer Lab Attendant	UR	28.03.2018
16.	Mr. Suraj Panwar	Geog. Lab Attendant	UR	31.03.2018

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 26-03-2018 approving the appointments of the aforesaid Non-Teaching

employees in the College on permanent basis as per detail mentioned above in accordance with the rules applicable notified by the University of Delhi for appointment of non-teaching staff in the College:

Note: An advertisement for the recruitment of Non-Teaching staff was published in the Hindustan Times dated 28.3.2017, Employment News dated 01.04.2017, University Website as well as College website by Shaheed Bhagat Singh College. The College conducted the recruitment for 09 categories of Non-Teaching Posts. The University of Delhi vide its O.M. No. Estab.IV/2016/01/RR-OM-02 dated 14.03.2017 notified the Scheme of Examination for direct recruitment as well as promotion for junior level posts up to the level of Group-B (non-gazetted) posts. The written tests for appointment of non-teaching staff were conducted as per Scheme of Examination notified by the University of Delhi. The University of Delhi had already discontinued interview for recruitments at all Group C & D posts and for non-gazetted posts for group-B vide notification No. Estab IV/047/2016/01/RR-OM dated 02.12.2016. On the basis of merit in the written examinations conducted for the various posts, the aforesaid non-teaching employees were appointed on permanent basis in the College with the approval of the Chairman, Governing Body.

4. To ratify and confirm the approval of the Chairman, Governing Body dated 12th January, 2018 regarding grant of 'Study Leave' to Mr. Vikas Pangtu, Assistant Professor in the Department of Commerce for another period of six months w.e.f. 02-02-2018 to 01-08-2018 to complete his Ph.D from Himachal Pradesh University.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 12th January, 2018 regarding grant of 'Study Leave' to Mr. Vikas Pangtu, Assistant Professor in the Department of Commerce for another period of six months w.e.f. 02-02-2018 to 01-08-2018 to complete his Ph.D from Himachal Pradesh University.

Note: Mr. Vikas Pangtu was earlier granted Study Leave for the period from 02-02-2017 to 01-02-2018

5. To ratify and confirm the approval of the Chairman, Governing Body dated 20-02-2018 regarding grant of 'Study Leave' to Mr. K. Krishnadas, Assistant Professor in the Department of Mathematics for another period of one year w.e.f. 21-02-2018 to 20-02-2019 to complete his Ph.D from National Institute of Technology, Manipur.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 20-02-2018 regarding grant of 'Study Leave' to Mr. K. Krishnadas, Assistant Professor in the Department of Mathematics for another period of one year w.e.f. 21-02-2018 to 20-02-2019 to complete his Ph.D from National Institute of Technology, Manipur.

Note: Mr. K. Krishnadas was earlier granted Study Leave for the period from 21-08-2017 to 20-02-2018.

6. To ratify and confirm the approval of the Chairman Governing Body dated 29.05.2018 regarding grant of "Extra-Ordinary Leave" (without pay) for the period from 01-07-2018 to 17-08-2018 and "Study Leave" for the period from 18-08-2018 to 30-06-2019 to Dr. Shantesh Kumar Singh, Assistant Professor in the Department of Political Science for pursuing Post-Doctoral Fellowship at the United Nations University, International Institute of Global Health, Kuala Lumpur, Malaysia.

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 29.05.2018 regarding grant of "Extra-Ordinary Leave" (without pay) for the period from 01-07-2018 to 17-08-2018 and "Study Leave" for the period from 18-08-2018 to 30-06-2019 to Dr. Shantesh Kumar Singh, Assistant Professor in the Department of Political Science for pursuing Post-Doctoral Fellowship at the United Nations University, International Institute of Global Health, Kuala Lumpur, Malaysia.

Note: Dr. Shantesh Kumar Singh was earlier granted "Extra-Ordinary Leave" for the period from 01-07-2018 to 30-06-2018.

7. To ratify and confirm the approval of the Chairman, Governing Body dated 28-06-2018 regarding grant of 'Study Leave' to Ms. Deepa V., Assistant Professor in the Department of English for another period of six months w.e.f. 01-07-2018 to 31-12-2018 to complete her Ph.D from Department of Women's Studies, University of Madras.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 28-06-2018 regarding grant of 'Study Leave' to Ms. Deepa V., Assistant Professor in the Department of English for another period of six months w.e.f. 01-07-2018 to 31-12-2018 to complete her Ph.D from Department of Women's Studies, University of Madras.

Note: Ms. Deepa V was earlier granted Study Leave for the period from 01-01-2018 to 30-06-2018.

8. To ratify and confirm the approval of the Chairman, Governing Body dated 28-06-2018 regarding grant of 'Study Leave' to Mr. Sundeep Trehan, Assistant Professor in the Department of Commerce for a period of six months w.e.f. 20-07-2018 to complete his Ph.D from Department of Commerce, Singhania University, Jhunjhunu, Rajasthan.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 28-06-2018 regarding grant of 'Study Leave' to Mr. Sundeep Trehan, Assistant Professor in the Department of Commerce for a period of six months w.e.f. 20-07-2018 to complete his Ph.D from Department of Commerce, Singhania University, Jhunjhunu, Rajasthan.

9. To ratify and confirm the approval of the Chairman, Governing Body dated 07-07-2018 regarding grant of 'Study Leave' to Ms. Gunjan, Assistant Professor in the Department of Commerce for another period of one year w.e.f. 24-08-2018 to 23-08-2019 to complete her Ph.D. from Department of Commerce, Maharishi Dayanand University Rohtak, Haryana.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 07-07-2018 regarding grant of 'Study Leave' to Ms. Gunjan, Assistant Professor in the Department of Commerce for another period of one year w.e.f. 24-08-2018 to 23-08-2019 to complete her Ph.D. from Department of Commerce, Maharishi Dayanand University Rohtak, Haryana.

Note: Ms. Gunjan was earlier granted Study Leave for a period of one year w.e.f. 24-08-2016 to 23-08-2017 and 24-08-2017 to 23-08-2018.

10. To ratify and confirm the approval of the Chairman, Governing Body dated 14-07-2018 regarding grant of 'Sabbatical Leave' to Dr. Anil Sardana, Associate Professor in the Department of Commerce for a period of six months w.e.f. 20-07-2018 to 19-01-2019 to improve knowledge and competence in the field of Skill Development, Entrepreneurship and Leadership to enable him to impart quality education to the students of the College.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 14-07-2018 regarding grant of 'Sabbatical Leave' to Dr. Anil Sardana, Associate Professor in the Department of Commerce for a period of six months w.e.f. 20-07-2018 to 19-01-2019 to improve knowledge and competence in the field of Skill Development, Entrepreneurship and Leadership to enable him to impart quality education to the students of the College.

11. To ratify and confirm the approval of the Chairman, Governing Body dated 16-08-2018 regarding grant of "Extra Ordinary Leave" with lien (Without Pay) to Dr. Suraj Mal, Assistant Professor in the Department of Geography for the period from 01.10.2018 to 31.03.2019 to continue as Visiting Professor in the Department of Geography, University of Hamburg, Germany.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 16-08-2018 regarding grant of "Extra Ordinary Leave" with lien (Without Pay) to Dr. Suraj Mal, Assistant Professor in the Department of Geography for the period from 01.10.2018 to 31.03.2019 to continue as Visiting Professor in the Department of Geography, University of Hamburg, Germany.

Note: Dr. Suraj Mal was earlier granted "Extra Ordinary Leave" with lien (Without Pay) for a period of one year w.e.f. 01.10.2017 to 30.09.2018.

12. Renovation of the Second and Third Floor of the Library of the College.

The Governing Body decided that the tender may now be invited for renovation of the Second and Third Floor of the Library and the expenditure for the proposed renovation of the Library be met out of the College Amenities Fund. The details of the proposals for the renovation of the Library as already approved by the Governing Body at its meeting held on May 20, 2015 are as follows:

First Floor:

- Relocation of Stacks to Second Floor for Enhancement of Reading Area
- Air-Conditioning of First Floor

Second and Third Floor:

- i) Civil, Interior and Furnishing Work consisting of the following:
 - a) POP of walls along with plastic paint;
 - b) Re-doing of floor with vitrified tiles;
 - c) False ceiling;
 - d) Workstations for Library Staff (numbering 4 - 2 on each floor)
 - e) Other Required Civil works to improvise the general aesthetics

- ii) Sanitary and Plumbing Work: Complete makeover of existing Toilets with sanitary and plumbing work.
- iii) Air-Conditioning: Complete air-conditioning of both second and third floors of the library along with required electrical wiring.
- iv) Electrical Fittings: New Electrical Fittings viz. improvised lighting, new fans, exhaust fans; etc.
- v) Replacement of Old Unserviceable Furniture viz. Reading Tables, Chairs and Books Racks on Second and Third Floor with new improvised one.
- vi) Repair of the existing Usable Racks and Furniture so as to match it with new ambience of the library.
- vii) An Audio-Visual Section: The Governing Body decided that the seating capacity be increased from 20 as proposed to the extent possible in consultation with the Architect.

The drawings for the same are attached as **Annexure-VI**.

Note: The proposal for renovation of second and third floor of the College library has already been approved by the Governing Body at its meeting held on May 20, 2015. It is for consideration whether we may now invite Tenders for getting the work done and whether the expenditure on the proposed renovation of the library may be met out of the College Amenities Fund.

13. To consider the proposal (a) to write off the untraceable/missing books after physical verification of the books in the library of the College and (b) disposal of unserviceable/damaged books through recycling of the same as per policy of University of Delhi.

The Governing Body considered the report of the Stock Verification Committee and decided that (a) 809 untraceable/missing books amounting to Rs.1,34,110/- be written off and (b) unserviceable/damaged books numbering 5127 amounting to Rs. 2,00,528/- be disposed of through recycling as per policy of the University of Delhi.

Note: The Stock Verification Committee of the College along with Librarian and its staff conducted the physical verification of the library books as per extant GFR rules for the period of 12 years from 2005 to 2017. The result of the physical verification was endorsed by the Library Committee and the Teachers-in-Charge of respective departments. According to this report, the following facts are brought to the consideration of the Governing Body.

- i. The number of untraceable/missing books is 809 for the period of 12 years. It is submitted that library has a total collection of 87432 books and the number of unserviceable/missing books amounts to 0.92%. According to GFR Rule No. 215, "loss of five volumes per one thousand volumes of books issued/consulted in a year may be taken as reasonable provided such losses are not attributable to dishonesty or negligence".

It is further submitted that the total number of books issued and consulted during the above period is 1,64,978/- which is within the reasonable limits as per GFR Rule 215.

- ii. The price of each untraceable missing title is below Rs.1000 - and the total cost of missing books comes to Rs.1,34,110 .
- iii. Further, no dishonesty or negligence has come to the notice of Librarian/College Principal and the loss has taken place due to extraneous reasons.

Further, during process of Stock Verification of Library, it was found that 5127 books are unserviceable, i.e., 5.9% of the total collection of the books. The subject-wise break-up of these books is as follows:

S.N.	Subject	Number of Unserviceable Books		Total Cost (in Rs.)
		Titles	Volumes	
1.	Commerce	1598	2883	105343/-
2.	Economics	375	803	17220/-
3.	English	400	564	31655/-
4.	History	190	232	12706/-
5.	Geography	144	178	11465/-
6.	General	405	467	22139/-
	TOTAL	3112	5127	200528/-

These books were found totally damaged due to constant use, mutilation wear & tear and rendered unworthy of binding and further use. Library is a growing organism and requires space to stack latest and updated editions, whereas these unserviceable books are resulting sheer wastage of rack space. It is, therefore, proposed that unserviceable/damaged books physically be disposed of through recycling as per the University policy.

14. To ratify and confirm the approval of the Chairman, Governing Body dated 14-06-2018 approving the recommendation of the Canteen Committee for the award of Canteen Contract to 'M/s. Eswara Kamdhenu Restaurant Pvt. Ltd.' for running the canteen in the College premises.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 14-06-2018 approving the recommendation of the Canteen Committee for the award of Canteen Contract to 'M/s. Eswara Kamdhenu Restaurant Pvt. Ltd.' for running the canteen in the College premises.

Note: Keeping in view the complaints from students and faculty, the Canteen Committee decided that the canteen contractor should be changed. Accordingly, a Limited Tender Notice No. SBSC/2158 dated 21-06-2018 was issued for inviting tenders for providing canteen/catering services at the College premises following the rules mentioned in the GFRs of the Government of India. After receiving the tenders, whose technical bids were accepted, members of the Canteen Committee visited and inspected the existing places of the tenderers from where they were operating their canteen/catering activities to ascertain their suitability against parameters of hygiene, food preparation, management and hospitality etc. Accordingly, on the basis of qualifying the technical criterion, field visit and rate quoted, the Canteen Committee recommended that 'M/s. Eswara Kamdhenu Restaurant Pvt. Ltd.' be given the award of contract for providing canteen/catering services in the College.

15. To ratify and confirm the approval of the Chairman, Governing Body dated 01-05-2018 regarding grant of 02 advance increments to Mr. Kunal appointed as Junior Assistant and Mr. Wasif appointed as Computer Lab Attendant (M.T.S.) on permanent basis in the College w.e.f. the date of their joining, i.e., 28-03-2018. Both the said employees were working in the College on contract basis since 2011.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 01-05-2018 regarding grant of 02 advance increments to Mr. Kunal appointed as Junior Assistant and Mr. Wasif appointed as Computer Lab Attendant (M.T.S.) on permanent basis in the College w.e.f. the date of their joining, i.e., 28-03-2018. Both the said employees were working in the College on contract basis since 2011.

16. To ratify and confirm the approval of the Chairman, Governing Body dated 11-07-2018 regarding grant of 03 additional increments to Mr. Arvind Kumar Varma, Administrative Officer in his present pay Rs.63,100/- w.e.f. 01.07.2018.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 11-07-2018 regarding grant of 03 additional increments to Mr. Arvind Kumar Varma, Administrative Officer in his present pay Rs.63,100/- w.e.f. 01.07.2018.

Note: College received a letter dated 09.07.2018 from Sh. Aravind Kumar Varma, Administrative Officer informing the College that he has been appointed on deputation as Senior Accounts Officer in the pay scale of Ra.15600-39100 GP Rs.6600 in All India Institute of Ayurveda (under Ministry of Ayush). He requested to be relieved him from the post of Administrative Officer so that he can join his new job.

Shri Varma has been working with the College since 18.12.2014 and has been very sincere and competent Officer in the College looking after Finance, Accounts and over all affairs of the Administration of the College. He is a great source of strength for the College in ensuring that Accounts Department is functioning well. He has transformed the Accounts Section completely resulting in efficiency at different levels in the functioning of the College Office. He is, therefore, not relieved from the post of Administrative Officer and College retained him in the College by giving 03 additional increments in his present pay w.e.f. 01-07-2018 in the larger interest of the College. It should be treated as special case not to be quoted as precedent in future.

17. To ratify and confirm the approval of the Chairman, Governing Body dated 29-06-2018 regarding appointment of Student Counsellor (Psychologist) on part time basis for Shaheed Bhagat Singh College as per guidelines applicable in the case of engagement of a guest lecturer in the College. Ms. Saniaya Bedi has been appointed as Student Counsellor (Psychologist) on part time basis on the recommendation of the Selection Committee constituted by Chairman, Governing Body vide order dated 29-06-2018.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 29-06-2018 regarding appointment of Student Counsellor (Psychologist) on part time basis for Shaheed Bhagat Singh College as per guidelines applicable in the case of engagement of a guest lecturer in the College. Ms. Saniaya Bedi has been appointed as Student Counsellor (Psychologist) on part time basis on the recommendation of the Selection Committee constituted by Chairman, Governing Body vide order dated 29-06-2018. As regards the number of hours being allocated to the Student Counsellor

(Psychologist) on part time basis. it was agreed that the number of hours be increased from 03 hours per week to 06 hours per week so as to provide more benefit to the needy students.

18. To ratify and confirm the approval of the Chairman Governing Body dated 30.12.2017 approving the appointment of the following Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 01-01-2018 to 30-04-2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier:

S. No.	Name	Department
1	Ms. Neyati Ahuja	Commerce
2	Ms. Shikha Rajput	Commerce
3	Dr. Vijay Vrat Arya	Commerce
4	Dr. Nisha Gupta	Commerce
5	Ms. Ankita Kashyap	Commerce
6	Ms. Aarthi Kadyan	Commerce
7	Dr. Zehra Zulfikar	Commerce
8	Ms. Nikunj Aggarwal	Commerce
9	Ms. Arcema Pandey	Commerce
10	Ms. Sakshi Sharma	Commerce
11	Ms. Neeti Nagar	Commerce
12	Mr. Brijesh Yadav	Commerce
13	Ms. Pooja	Commerce
14	Mr. Hashir Mairaj	Commerce
15	Ms. Chandni Aswal	Commerce
16	Ms. Kavita	Commerce
17	Mr. Anil Kumar	Commerce
18	Ms. Rachna	Commerce
19	Ms. Priyanka Singh	Commerce
20	Dr. Kapil Harit	Commerce
21	Ms. Saher Sayed	Commerce
22	Mr. Vikram Meena	Commerce
23	Ms. Aditi Aeron Bansal	Economics
24	Dr. Rachna Mathur	Economics
25	Ms. Charu Grover	Economics
26	Ms. Varsha Gupta	Economics
27	Ms. Jaspreet Kaur	Economics
28	Ms. Rajni Kapoor	Economics
29	Mr. Sohan Lal Gosai	Economics
30	Dr. Priyanka Singh	Economics
31	Ms. Komal Agarwal	English
32	Ms. Tanvi Sharma	English
33	Ms. Kanika Gandhi	English
34	Ms. Ridhi Sharma	English
35	Ms. Beena Arya	English
36	Mr. Sinchuilung	English
37	Dr. Swarnima Singh	Geography

38	Dr. Krishnanand	Geography
39	Dr. Neha Arora	Geography
40	Dr. Janki Jiwan	Geography
41	Dr. Rashmi Rani Anand	Geography
42	Mr. Santosh Kumar	Geography
43	Ms. Chandrakanta	Geography
44	Dr. Ram Lal	Geography
45	Dr. Nida Arshi	History
46	Mr. Vivek Kumar Singh	History
47	Mr. Sudipta Mandal	History
48	Mr. Anant Prakash	Political Science
49	Mr. Manish Kumar	Political Science

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 30.12.2017 approving the appointment of the aforesaid Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 01-01-2018 to 30-04-2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier.

19. To ratify and confirm the approval of the Chairman Governing Body dated 04.05.2018 approving the appointment of the following Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 02-05-2018 to 19-05-2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier:

S. No.	Name	Department
1	Ms. Neyati Ahuja	Commerece
2	Ms. Shikha Rajput	Commerece
3	Dr. Vijay Vrat Arya	Commerece
4	Dr. Nisha Gupta	Commerece
5	Ms. Ankita Kashyap	Commerece
6	Ms. Aarthi Kadyan	Commerece
7	Dr. Zehra Zulfikar	Commerece
8	Ms. Nikunj Aggarwal	Commerece
9	Ms. Arcema Pandey	Commerece
10	Ms. Sakshi Sharma	Commerece
11	Ms. Neeti Nagar	Commerece
12	Mr. Brijesh Yadav	Commerece
13	Ms. Pooja	Commerece
14	Mr. Hashir Mairaj	Commerece
15	Ms. Chandni Aswal	Commerece
16	Ms. Kavita *	Commerece
17	Mr. Anil Kumar	Commerece
18	Ms. Rachna	Commerece
19	Ms. Priyanka Singh	Commerece
20	Dr. Kapil Harit	Commerece
21	Ms. Saher Sayed	Commerece

22	Mr. Vikram Meena	Commerce
23	Ms. Aditi Aeron Bansal	Economics
24	Dr. Rachna Mathur	Economics
25	Ms. Charu Grover	Economics
26	Ms. Varsha Gupta	Economics
27	Ms. Jaspreet Kaur	Economics
28	Ms. Rajni Kapoor	Economics
29	Mr. Sohan Lal Gosai	Economics
30	Dr. Priyanka Singh	Economics
31	Ms. Komal Agarwal	English
32	Ms. Tanvi Sharma	English
33	Ms. Kanika Gandhi	English
34	Ms. Ridhi Sharma	English
35	Ms. Beena Arya	English
36	Mr. Sinchuilung	English
37	Dr. Swarnima Singh	Geography
38	Dr. Krishnanand	Geography
39	Dr. Neha Arora	Geography
40	Dr. Janki Jiwan	Geography
41	Dr. Rashmi Rani Anand	Geography
42	Mr. Santosh Kumar	Geography
43	Ms. Chandrakanta	Geography
44	Dr. Ram Lal	Geography
45	Dr. Nida Arshi	History
46	Mr. Vivek Kumar Singh	History
47	Mr. Sudipta Mandal	History
48	Mr. Anant Prakash	Political Science
49	Mr. Manish Kumar	Political Science

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 04.05.2018 approving the appointment of the aforesaid Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 02-05-2018 to 19-05-2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier:

20. To ratify and confirm the approval of the Chairman Governing Body dated 04.05.2018 approving the appointment of the following Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 28th April, 2018 to 19th May, 2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier:

S.No.	Name	Department	Date of Appointment
1.	Dr. Prashant Kumar	History	30-01-2018
2.	Dr. Salim Ansari	History	30-01-2018
3.	Ms. Valbha Shakya	Economics	01-02-2018

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 04.05.2018 approving the appointment of the aforesaid Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 28 April, 2018 to 19th May, 2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier.

21. To ratify and confirm the approval of the Chairman Governing Body dated 17.07.2018 approving the appointment of the following Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 20-07-2018 for a period of 04 months or till such time regular appointments take place / leave vacancy exists, whichever is earlier:

S. No.	Name	Department
1.	Ms. Neyati Ahuja	Commerce
2.	Ms. Shikha Rajput	Commerce
3.	Dr. Vijay Vrat Arya	Commerce
4.	Dr. Nisha Gupta	Commerce
5.	Ms. Ankita Kashyap	Commerce
6.	Ms. Aarthi Kadyan	Commerce
7.	Dr. Zehra Zulfikar	Commerce
8.	Ms. Nikunj Aggarwal	Commerce
9.	Ms. Areema Pandey	Commerce
10.	Ms. Sakshi Sharma	Commerce
11.	Ms. Neeti Nagar	Commerce
12.	Mr. Brijesh Yadav	Commerce
13.	Ms. Pooja	Commerce
14.	Mr. Hashir Mairaj	Commerce
15.	Ms. Chandni Aswal	Commerce
16.	Ms. Kavita	Commerce
17.	Mr. Anil Kumar	Commerce
18.	Ms. Rachna	Commerce
19.	Ms. Priyanka Singh	Commerce
20.	Dr. Kapil Harit	Commerce
21.	Ms. Saher Sayed	Commerce
22.	Mr. Vikram Meena	Commerce
23.	Ms. Aditi Aeron Bansal	Economics
24.	Dr. Rachna Mathur	Economics
25.	Ms. Charu Grover	Economics
26.	Ms. Varsha Gupta	Economics
27.	Ms. Jaspreet Kaur	Economics
28.	Ms. Rajni Kapoor	Economics
29.	Mr. Sohan-Lal Gosai	Economics
30.	Dr. Priyanka Singh	Economics
31.	Ms. Valbha Shakya	Economics
32.	Ms. Komal Agarwal	English
33.	Ms. Tanvi Sharma	English
34.	Ms. Kanika Gandhi	English

35.	Ms. Beena Arya	English
36.	Mr. Sinchuilung	English
37.	Dr. Krishnanand	Geography
38.	Dr. Neha Arora	Geography
39.	Dr. Janki Jiwan	Geography
40.	Dr. Rashmi Rani Anand	Geography
41.	Mr. Santosh Kumar	Geography
42.	Ms. Chandrakanta	Geography
43.	Dr. Ram Lal	Geography
44.	Dr. Nida Arshi	History
45.	Mr. Vivek Kumar Singh	History
46.	Mr. Sudipta Mandal	History
47.	Dr. Prashant Kumar	History
48.	Dr. Salim Ansari	History
49.	Mr. Anant Prakash	Political Science

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 17.07.2018 approving the appointment of the aforesaid Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000 in accordance with the guidelines issued by the University of Delhi w.e.f. 20-07-2018 for a period of 04 months or till such time regular appointments take place / leave vacancy exists, whichever is earlier.

22. To consider the appointment of following as Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay of Rs.57700/-, as per 7th CPC, in accordance with the guidelines issued by the University of Delhi w.e.f the date of their joining as mentioned against their names upto 16th December, 2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier:

S. No.	Name	Department	Date of Joining
1	Ms. Swaran Lata Meena	Economics	28-08-2018
2	Ms. Rinki Dahiya (OH)	Economics	28-08-2018
3	Ms. Preeti	Commerce	31-08-2018
4	Mr. Vishal Garg	Commerce	31-08-2018
5	Ms. Anvi Jain	Commerce	31-08-2018
6	Ms. Ashima Goel	Commerce	31-08-2018
7	Ms. Bhavika Bali	Commerce	31-08-2018
8	Ms. Ila Yadav	Commerce	31-08-2018
9	Dr. Raman Deep Singh	Commerce	05-09-2018
10	Ms. Mansi Babbar	Commerce	05-09-2018

The Governing Body ratified and confirmed the appointment of aforesaid Assistant Professors on ad-hoc basis in different departments as mentioned against their names in the Pay of Rs.57700/-, as per 7th CPC, in accordance with the guidelines issued by the University of Delhi w.e.f the date of their joining as mentioned against their names upto 16th December, 2018 or till such time regular appointments take place / leave vacancy exists, whichever is earlier:

23. To receive, approve and adopt the Audited accounts of the College for the Financial Year 2016-17.

The Governing Body received, approved and adopted the audited accounts of the College for the Financial Year 2016-17.

Note: The Annual Audited Accounts of the College for the years 2016-17 have been audited by the Chartered Accountant duly approved by the University of Delhi and the Chairman, Governing Body. The Chairman, Governing Body has also signed the Utilisation Certificate certifying that the grant sanctioned and paid towards maintenance grant by the University Grants Commission for the year 2016-17 has been utilised for the purpose for which it was sanctioned and also that the terms and conditions of the grant have been fulfilled by the College. The Audited Accounts for the Financial Year 2016-17 will be sent to the University of Delhi for further transmission to the University Grants Commission after the counter signature by the Director, University of Delhi South Campus and the Vice-Chancellor, University of Delhi. However, an advance copy of the Audited Accounts has also been sent to the University Grants Commission.

24. Under any other item, the following decisions were taken:

(i) The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 29.06.2018 approving the appointment of 03 independent members for the Committee constituted to scrutinize/examine the cases pertaining to CPF/GPF in respect of retired employees of the College. The 03 independent members are as follows:

- a) Ms. Justice Manju Goel, Retired Judge, Delhi High Court, Res-cum-office, R-128, Greater Kailash-I, New Delhi-48
- b) Sh. Girish Pandey, Senior Advocate, Delhi High Court
- c) Shri L.R. Luthra, Senior Advocate, Delhi High Court, 66 South Park, Kalkaji, New Delhi-19

The Governing Body further approved the proposal to make lump sum payment of honorarium/fee of Rs.1,05,000/- Ms. Justice Manju Goel and Rs.40,000/- each to the other two members of the Committee.

(ii) The Governing body approved the proposal to charge Rs. 500/- per student to meet the expenditure on the activities /equipment for the Centre for Disaster Management Studies from the academic session 2018-19. It further approved the proposal of the Centre for Skill Development to charge Rs. 300 per student with effect from the academic session 2019-20 to meet the expenditure on the activities of the Centre.

The Principal further informed the Governing Body that Centre for Disaster Management Studies shall be maintained by the Teachers of the Geography Department. It was further reported that Dr. V.A.V. Raman, senior most teacher in the department of Geography shall be its founder Director for a period of two years. The Principal further reported that the College has established an International Cooperation and Development Programme (ICDP) Society and Dr. Amrita Bajaj has been named as the Coordinator for the same. It was further reported by the Principal that MOU for the exchange of students with New York State University is under consideration.

(iii) The Governing Body approved the proposal of the Staff Flats Construction Supervisory Committee to relocate the bamboo rooms from the present location between Principal's residence and the Non-teaching flats to the area to the right side of the main entry of the college. The relocated rooms shall be utilized for student activities and Guard room for the security staff. The Governing Body approved the estimated cost of Rs. 12 lakhs for relocation work and that tenders be invited as per GFRs 2017 for this purpose. It was agreed that the expenditure on the relocation of the bamboo rooms be met out of College Development Fund.

As there was no other item on the agenda, the Governing Body meeting continued and took up the agenda of the Evening College.

(Dr. P.K. Khurana)
Principal/Member Secretary

(Abhishek Gupta)
Chairman, Governing Body